

**MODIFICATION #3**  
**CONTRACT #2019-CSBG-01**

between

**CLARK COUNTY**

PO Box 5000, Vancouver, WA 98666-5000

and

**CLARK COLLEGE**

1933 Fort Vancouver Way, BRD 114, Vancouver, WA 98661-3529

<b>Programs:</b>	<b>Financial Wellness to Address Generational Poverty</b>
Contract Period:	July 1, 2019 through June 30, 2022
Total Contract Amount:	\$256,000
Funding Sources:	Community Services Block Grant (CSBG) – Fund 1932 Human Services Fund – Fund 1932
DUNS Number:	055966303
CFDA:	93.569
Procurement History:	2019 CAP Request for Application

Contractor Contact	Contractor Fiscal Contact	County Program Contact	County Fiscal Contact
Cath Busha 360.992.2983 <a href="mailto:cbusha@clark.edu">cbusha@clark.edu</a>	Courtney Braddock 360.992.2196 <a href="mailto:cbraddock@clark.edu">cbraddock@clark.edu</a>	Rebecca Royce 564.397.7863 <a href="mailto:rebecca.royce@clark.wa.gov">rebecca.royce@clark.wa.gov</a>	Rhonda Hills 564.397.7836 <a href="mailto:rhonda.hills@clark.wa.gov">rhonda.hills@clark.wa.gov</a>

By signing below, Clark County, hereinafter referred to as the “County,” and Clark College, hereinafter referred to as the “Contractor,” agree to the terms of this contract modification as well as the Clark County Community Services General Terms and Conditions, as amended, which are incorporated herein by reference with the same force and effect as if they were incorporated in full text. The full text version of the County’s General Terms and Conditions are available at <https://www.clark.wa.gov/community-services/announcements-and-general-terms-and-conditions>. Hard copies will be provided by Clark County upon request.

**FOR CLARK COUNTY:**

**FOR CONTRACTOR:**

Kathleen Otto 07/17/21  
 Kathleen Otto,  
 County Manager

Dr. Michele Cruse 07/16/21  
 Dr. Michele Cruse  
 Interim Vice President of Student Affairs

**APPROVED AS TO FORM ONLY:**

Amanda Migchelbrink 07/16/21  
 Amanda Migchelbrink  
 Deputy Prosecuting Attorney

**BUDGET SUMMARY**  
**CONTRACT #2019-CSBG-01.3**  
**CLARK COLLEGE**

**Contract Period**  
**July 1, 2019 through June 30, 2021**

STATEMENT OF WORK #1					
FINANCIAL WELLNESS PROGRAM TO ADDRESS GENERATIONAL POVERTY					
Service Activity	Category	Payment Type	Revenue Source	07/01/19-06/30/20	07/01/20-06/30/21
Personnel & Operating Costs	Income & Asset Building	Cost Reimbursement	CSBG State	\$14,000	\$28,000
			Human Services Fund	\$32,400	\$32,400
Supportive Services			Human Services Fund	\$29,600	\$29,600
ANNUAL SOW #1 TOTAL				\$76,000	\$90,000
TOTAL SOW #1 AMOUNT				\$166,000	

**Contract Period**  
**July 1, 2021 through June 30, 2022**

STATEMENT OF WORK #1				
FINANCIAL WELLNESS PROGRAM TO ADDRESS GENERATIONAL POVERTY				
Service Activity	Category	Payment Type	Revenue Source	07/01/21-06/30/22
Personnel & Operating Costs	Income & Asset Building	Cost Reimbursement	CSBG (State and Federal)	\$28,000
			Human Services Fund	\$32,400
Supportive Services			Human Services Fund	\$29,600
ANNUAL SOW #1 TOTAL				\$90,000
TOTAL CONTRACT AMOUNT				\$256,000

## 1. CONTRACT HISTORY

CONTRACT TERM	ACTION AMOUNT	TOTAL CONTRACT AMOUNT
Original contract 07/01/19 – 06/30/21	\$180,000	\$180,000
Amendment #1 Reduction of funds	(\$14,000)	\$166,000
Amendment #2 Change to program eligibility	\$0	\$166,000
Amendment #3 Extend contract to 06/30/22 and add funds	\$90,000	\$256,000

## 2. MODIFICATIONS

- 2.1. The contract end date is extended to June 30, 2022.
- 2.2. The contract is increased by **\$90,000** from \$166,000 to **\$256,000**.
- 2.3. The federal award identification table appearing at section 1.2 of the Special Terms and Conditions is updated as follows:

Subrecipient Name	Clark College
Subrecipient Unique Entity Identifier	DUNS Number 055966303
Federal Award Identification Number (FAIN)	19B1WACOSR and successors
Federal Award Date	2019, 2020, 2021
Subaward Period of Performance	07/01/19 – 06/30/22
Amount of Federal Funds Obligated for this Contract	\$70,000
Total Federal Funds Obligated to Subrecipient	\$70,000
Total Amount of the Federal Award Committed	\$70,000
Federal Award Project Description	Income & Asset Building Svcs.
Federal Awarding Agency	Health & Human Services
Pass-through Entity and Contact Name	Clark County; Michael Torres
CFDA Number	93.569
CFDA Name	Community Services Block Grant
Is this award R&D?	No
Indirect Cost Rate for the Federal Award	N/A

- 2.4. All other terms and conditions of the original contract, as amended, remain the same.

## 3. ENTIRE CONTRACT

This modification incorporates the original Contract and any subsequent modifications by reference. The parties agree that the original Contract, subsequent modifications, and this modification are the complete expression of the terms hereto and any oral representations or

understanding not incorporated herein are excluded. Further, unless allowed elsewhere in the Contract, any modifications of this Contract shall be in writing and signed by both parties. Failure to comply with any of the provisions stated herein shall constitute material breach of contract and cause for termination. Both parties recognize that time is of the essence in the performance of the provisions of this modified Contract.

#### 4. DEBARMENT OR EXCLUSION

By signing this modification, the Contractor certifies that it is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in any federally-funded program by any federal department or agency (Excluded Person) and that no owner, director, officer, or partner with an ownership or control interest in the Contractor is an Excluded Person. In addition, Contractor certifies that no employee or subcontractor of Contractor who will perform work (whether directly or indirectly) under this Contract is an Excluded Person.

**Certificate Of Completion**

Envelope Id: 5089C93A24F0435DBA765AC5791F5781

Status: Completed

Subject: Please E-Sign this Contract Modification for Financial Wellness Training Funding (2019-CSBG-01.3) R

Source Envelope:

Document Pages: 4

Signatures: 3

Envelope Originator:

Certificate Pages: 5

Initials: 0

Lynn Mueller

AutoNav: Enabled

1300 Franklin St

Enveloped Stamping: Enabled

Vancouver, WA 98660

Time Zone: (UTC-08:00) Pacific Time (US &amp; Canada)

lynn.mueller@clark.wa.gov

IP Address: 64.4.181.102

**Record Tracking**

Status: Original

Holder: Lynn Mueller

Location: DocuSign

7/16/2021 9:40:37 AM

lynn.mueller@clark.wa.gov

**Signer Events****Signature****Timestamp**

Amanda Migchelbrink

amanda.migchelbrink@clark.wa.gov

Deputy Prosecuting Attorney

Security Level: Email, Account Authentication  
(None)*Amanda Migchelbrink*Signature Adoption: Pre-selected Style  
Using IP Address: 97.120.214.227

Sent: 7/16/2021 9:53:28 AM

Viewed: 7/16/2021 10:12:40 AM

Signed: 7/16/2021 10:12:48 AM

**Electronic Record and Signature Disclosure:**

Accepted: 7/16/2021 10:12:40 AM

ID: edaed06b-89d4-4849-b0fa-7764ea4790f1

Dr. Michele Cruse

mcruse@clark.edu

Security Level: Email, Account Authentication  
(None)*Dr. Michele Cruse*Signature Adoption: Pre-selected Style  
Using IP Address: 67.171.249.152

Sent: 7/16/2021 10:12:49 AM

Viewed: 7/16/2021 10:35:37 AM

Signed: 7/16/2021 10:37:16 AM

**Electronic Record and Signature Disclosure:**

Accepted: 7/16/2021 10:35:37 AM

ID: 3aaaae6e4-1847-4338-8755-0354cf54eb96

tina redline

tina.redline@clark.wa.gov

Office Supervisor

Clark County, WA

Security Level: Email, Account Authentication  
(None)**Completed**

Using IP Address: 64.4.181.42

Sent: 7/16/2021 10:37:17 AM

Viewed: 7/16/2021 1:48:19 PM

Signed: 7/16/2021 1:48:22 PM

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Kathleen Otto

Kathleen.Otto@clark.wa.gov

County Manager

Clark County

Security Level: Email, Account Authentication  
(None)*Kathleen Otto*Signature Adoption: Pre-selected Style  
Using IP Address: 64.4.181.42

Sent: 7/16/2021 1:48:23 PM

Viewed: 7/17/2021 12:03:48 PM

Signed: 7/17/2021 12:03:54 PM

**Electronic Record and Signature Disclosure:**

Accepted: 7/17/2021 12:03:48 PM

ID: cadda2e6-414a-4e0d-98cb-718b4fd9db1c

**In Person Signer Events****Signature****Timestamp**

Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Janet Snook janet.snook@clark.wa.gov testing dcs Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	COPIED	Sent: 7/17/2021 12:03:55 PM Viewed: 7/19/2021 7:19:03 AM
Cath Busha cbusha@clark.edu Dean of Student Engagement Clark College Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	COPIED	Sent: 7/17/2021 12:03:56 PM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	7/16/2021 9:53:29 AM
Certified Delivered	Security Checked	7/17/2021 12:03:48 PM
Signing Complete	Security Checked	7/17/2021 12:03:54 PM
Completed	Security Checked	7/17/2021 12:03:56 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign "Withdraw Consent"™ form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures

electronically from us.

**How to contact Clark County, WA:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [loann.vuu@clark.wa.gov](mailto:loann.vuu@clark.wa.gov)

**To advise Clark County, WA of your new e-mail address**

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at [loann.vuu@clark.wa.gov](mailto:loann.vuu@clark.wa.gov) and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

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To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to [loann.vuu@clark.wa.gov](mailto:loann.vuu@clark.wa.gov) and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

**Required hardware and software**

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari®, 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

\*\* These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

**Acknowledging your access and consent to receive materials electronically**



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- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Clark County, WA as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Clark County, WA during the course of my relationship with you.